



Loan Application Form

Please fill in all the required details in BLOCK LETTERS. Tick ☒ boxes as applicable.

All Fields Mandatory

[illegible]

For office use only

Application Type* ☐ New ☐ Update

[illegible]

Demographic Details

Individual Corporate

For Individual

Name*	Prefix	First Name	Middle Name	Last Name
Father's / Spouse Name*				
Mother's Name*				
Date of Birth*	D D M M Y Y Y Y			
Gender*	☐ Male ☐ Female ☐ Transgender Marital Status ☐ Married ☐ Single ☐ Others			
Citizenship*	☐ Indian ☐ Others (Pls Specify)			
Residential Status*	☐ Resident Individual ☐ Non Resident Indian ☐ Foreign National ☐ Person of Indian Origin			
Occupation Type	☐ Service ☐ Private Sector ☐ Public Sector ☐ Government Sector ☐ Others ☐ Professional ☐ Self Employed ☐ Retired ☐ Housewife ☐ Student ☐ Business ☐ Not Categorized			

Affix latest colour photograph and sign it across

Signature / Thumb Impression

Affix latest
colour
photograph
and sign it across

Signature / Thumb
Impression

Proof of Identity (Pol)*

PAN No.		Aadhar No.	
Voters ID			
Passport No.		if passport, passport expiry date	
Driving License		if DL, DL expiry date	
NREGA Job Card		Others (Pls Specify)	
		(any document notified by the central government)	
Simplified Measures Account - Document Type code		Identification Number	

Proof of Address (PoA)

Address Type* ☐ Residential / Business ☐ Residential ☐ Business ☐ Registered Office ☐ Unspecified

Proof of Address* ☐ Passport ☐ Driving Licence ☐ Aadhaar ☐ Voter Identity Card ☐ NREGA Job Card ☐ Others (Pls Specify)

☐ Simplified Measures Account - Document Type code

Correspondence / Local address details*

☐ Same as Current / Permanent details (In case of multiple correspondence / local addresses, please fill 'Annexure A1')																													
																				City / Town / Village									
District										Pin / Post Code										State / U.T Code									

Preferred Mailing Address	☐ Current	☐ Office	☐ Permanent	(Pls specify the reason for this selection)
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Tel. (Off)		Tel. (Res)	
FAX		Mobile	
Email ID			

☐ Addition of Related Person	☐ Deletion of Related Person	KYC Number of Related Person (if available)	
Related Person Type*	☐ Guardian of Minor	☐ Assignee	☐ Authorized Representative
Name*			

Proof of Identity (Pol) of Related Person*

PAN No.		Aadhar No.	
Voters ID			
Passport No.		if passport, passport expiry date	
Driving License		if DL, DL expiry date	
NREGA Job Card		Others (Pls Specify)	
		(any document notified by the central government)	
Simplified Measures Account - Document Type code		Identification Number	

Salaried: (annually in ₹)	Gross Sal.	Net Sal.	Other Income	Total
Self Employed: (annually in ₹)	Gross Income	Net Income	Other Income	Total
Investment Details: (Amount in ₹ Lac)	Shares	Term Deposits	Mutual Funds	
Insurance	NSC / KVP	FDs	Others	
Total value of investments (₹ Lacs)		Net Worth (₹ Lacs)		

GST ☐ Applicable ☐ Not Applicable ☐ Exempted GSTIN / UIN

Nature of Business:	☐ Manufacturing	☐ Service	☐ Trading	☐ Stock Broking	☐ NBFC	☐ Commodity Broking
☐ Others						
Industry Type						
Brief description of business activity:						
Sector			CIN No.			PAN / GIR No.
Key Financials: Revenue (₹ Lacs)			Net Profit (₹ Lacs)			
Net Worth (₹ Lacs)			Total Borrowing (₹ Lacs)			
Company/Business Type	☐ Partnership	☐ Proprietorship	☐ Others	Gross Block of Plant & Machinery (₹ Lacs)		
Name of the Company/Business						
Date of Incorporation	D D M M Y Y Y Y		Date of Commencement of Business	D D M M Y Y Y Y		
Place of Incorporation			Country of Incorporation			Country of Residence as per Tax laws
Identification Type	☐	Tax Identification Number (TIN)				
Number of controlling person(s) resident outside India for tax purposes						

(Please provide details of each Controlling Person resident outside India for Tax purposes separately in 'Annexure C1')

Proof of Identity (Pol)

(Certified copy of any one of the following Proof of Identity [PoI] needs to be submitted)

☐ Certificate of Incorporation / Formation	☐ Registration Certificate
☐ Resolution of Board / Managing Committee	☐ Memorandum and Article of Association / Partnership Deed / Trust Deed
☐ Officially valid document(s) in respect of person authorised to transact	

Current / Permanent

Address Type	☐ Residential / Business	☐ Residential	☐ Business	☐ Registered Office	☐ Unspecified																				
Proof of Address	☐ Certificate of Incorporation / Formation		☐ Registration Certificate																						
Address																									
																			City / Town / Village						
District											Pin / Post Code						State / U.T Code								
No of yrs at above address			no of years at current city			Residence type	☐ Owned	☐ Rented	☐ Others	(Pls Specify)															

Correspondence / Local Address Details

☐ Same as Current / Permanent details (In case of multiple correspondence / local addresses, please fill 'Annexure A1')

Address Type ☐ Residential / Business ☐ Residential ☐ Business ☐ Registered Office ☐ Unspecified

Proof of Address ☐ Certificate of Incorporation / Formation ☐ Registration Certificate

Address

 City / Town / Village

District Pin / Post Code State / U.T Code

Preferred Mailing Address ☐ Current ☐ Office ☐ Permanent (Pls specify the reason for this selection)

Contact person details for Operational/Financial Coordination

Tel. (Off) Tel. (Res)

FAX Mobile

Email ID

Detail of Related Person (In case of additional related persons, please fill 'Annexure B1')

☐ Addition of Related Person ☐ Deletion of Related Person KYC Number of Related Person (if available)

Related Person Type ☐ Director ☐ Promoter ☐ Karta ☐ Trustee ☐ Partner
☐ Authorised Signatory ☐ Court Appointed Official ☐ Beneficiary

Personal Details

Name Prefix First Name Middle Name Last Name
Father's / Spouse Name
Mother's Name

Date of Birth Gender ☐ Male ☐ Female ☐ Transgender Marital Status ☐ Married ☐ Single ☐ Others

Citizenship ☐ Indian ☐ Others (Pls Specify)

Residential Status ☐ Resident Individual ☐ Non Resident Indian ☐ Foreign National ☐ Person of Indian Origin

Occupation Type ☐ Service ☐ Private Sector ☐ Public Sector ☐ Government Sector
☐ Others ☐ Professional ☐ Self Employed ☐ Retired ☐ Housewife ☐ Student
☐ Business ☐ Not Categorised

Remarks (If any)

Ownership and Management Details

Proprietorship Firm	Name	DOB	Nationality	Residential Address	Pan No.
Proprietor					
GPOA Holder					

Ownership and Management Details (contd.)

Others	Name	DOB	Nationality	Residential Address	Share Holding %	Pan No.
Partner/Director/ Shareholder / Trustee Details						
Partner/Director/ Shareholder / Trustee Details						
Partner/Director/ Shareholder / Trustee Details						
Partner/Director/ Shareholder / Trustee Details						
Partner/Director/ Shareholder / Trustee Details						

Any Existing Loan Obligations/ Details

Loan/Facility	Financer's Name	Account No.	Loan Amount (₹ Lacs)	Tenure Months	EMI/Interest	Commencement Date	Collateral

Details of existing borrowings against securities availed from other banks / financial institutions

Sr. No.	Name of the Bank / Financial Institution	Sanctioned Limit (Rs.)
1		
2		
3		

Details to be filled in by both Individual and Corporate

Details of securities to be pledged for new loan

☐ Own ☐ Third Party ☐ Both
 Type Of Pledge ☐ Single security ☐ Basket of securities
 Securities being pledged ☐ Shares ☐ MF Units ☐ Bonds ☐ Insurance Policy ☐ E-Gold/Silve ☐ Others _____

Details of Guarantor-1

Name
 Relationship If Personal Guarantor ☐ Yes ☐ No
 Current Address
 Landmark City
 State PIN
 Landline
 Mobile
 Email Id
 PAN / GIR No.

Details of Guarantor-2

Name
 Relationship If Personal Guarantor ☐ Yes ☐ No
 Current Address
 Landmark City
 State PIN
 Landline
 Mobile
 Email Id
 PAN / GIR No.

Customer Reference - 1

Name
 Relationship
 Address
 Landmark City
 State PIN
 No. of years at above address Y Y M M
 No. of years at current City Y Y M M
 Residence Type ☐ Owned ☐ Rented ☐ Others Pls. specify
 Landline
 Mobile
 Email id

Customer Reference - 2

Name
 Relationship
 Address
 Landmark City
 State PIN
 No. of years at above address Y Y M M
 No. of years at current City Y Y M M
 Residence Type ☐ Owned ☐ Rented ☐ Others Pls. specify
 Landline
 Mobile
 Email id

Checklist:

Documents (Self Certified)	Main Applicant	Guarantor 1	Guarantor 2
Proof of Identity (self certified): Driving License, Passport, Election Card, PAN Card (Mandatory)			
Proof of Address (self certified): Driving License, Passport, Election Card, Electricity Bill, Telephone Bill, Any Other			
Last 3yrs financials (including latest)			
MOA & AOA, List of Directors (Including KYC)			
Shareholding Pattern			
List of Signatories			
Partnership Deed			
Net Worth Certificate (CA certified Net Worth certificate is mandatory for applications of > Rs. 1 Cr.)			

Declaration

1. I/We hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I under take to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it. 2. I/We confirm that no insolvency proceedings or suits for recovery of outstanding dues or monies whatsoever and/ or any criminal proceedings have been initiated and /or are pending against me/ us and that I/We have never been adjudicated insolvent by any court or other authority. 3. No action nor other steps have been taken or legal proceedings started by or against me/us in any court or law/other authorities for winding up, dissolutions, administration or reorganization or for the appointment of the receiver, administrator, administrative receiver, trustee or similar officer for my /our assets. 4. I/We declare that I/We have not made any payments in cash, bearer cheque or kind along with or in connection with this application to the executive collecting my/our application. I/we shall not hold Aditya Birla Finance Limited. (hereinafter referred to "ABFL") liable for any such payments made by us to the executive collecting this application. 5. I/We understand and acknowledge that ABFL shall have the absolute discretion, without assigning any reasons (unless required by applicable law) to reject our application and ABFL shall not be responsible in any manner whatsoever to me/us for such rejection or any delay in notifying me /us of such rejection and any costs, losses, damages or expenses, or other consequences, caused by reasons of such rejection, or any delay in notifying me/us of such rejection, of our application. 6. I/We understand and am/are aware that the processing fees collected from me/us by ABFL, is for the purpose of ABFL reviewing this loan application as per its own parameters and is not refundable to me/us under any circumstances whatsoever, irrespective of whether ABFL sanctions this loan application of mine or not. 7. I/We confirm that I /we shall not use the products or the credit /loan facility(s) (or any part thereof) for any improper/illegal or unlawful purpose/ activities. 8. I/We shall inform to ABFL regarding any changes in my /our address(s) or my employment or profession. 9. I/We hereby confirm that I/we am/are competent and fully authorized to give declarations, undertaking etc. execute and submit this application form and all other documents for the purpose of availing the loan, creation of security and for all the purposes mentioned /required to be done for this. 10. I/We confirm that I/we shall cooperate with ABFL and furnish additional documents and/or shall execute such other documents, if necessary to enable ABFL to abide by/comply with all other existing /further directives of the statutory /regulatory authorities/any other authority acting under any Law. 11. I/We hereby give consent to the ABFL or its Authorized Agents and third party service providers to use information/data provided by me to contact me through any channel of communication including but not limited to email, telephone, sms, etc. and further authorize the disclosure of the information contained herein to its affiliates/group companies or their Authorized Agents or Third Party Service Providers in order to provide information and updates to me on various financial and investment products and offering of other services. 12. I/We Agree that all personal or transactional related information collected/provided by me can be shared/transferred and disclosed with the abovementioned parties including with any regulatory, statutory or judicial authorities for compliance with any law or regulation in accordance with privacy policy as available at the website of the ABFL.13. I/We hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address. 14. I/We hereby provide our consent to ABFL to obtain the Applicant(s) information from Credit Information Company and/or information utility and/or such institution set up under the provisions of law from time to time, as and when required.

IMPORTANT NOTE

- That the receipt of your application form for the loan does not imply automatic approval of your loan by ABFL. ABFL may request for additional documents other than those in connections with the application. I/We confirm that executive who collected my /our applications/ documents has informed me/us and I/we am/are fully aware: 1. That service tax as may be applicable from time to time will be charged in connection with the Loan. 2. That ABFL will not be liable for loss or delay in receipt of the documents. 3. That incomplete/defective applications will not be processed and ABFL shall not be responsible for any manner for the resulting delay or otherwise. 4. That the applications forms, documents/ photographs will not be returned under any circumstances once submitted to ABFL. 5. That approval for the applications is the sole discretion of ABFL. 6. That the quantum of the loan will be finally decided by ABFL and ABFL has not made any commitment to me/us regarding the same. 7. That equated installments (EMI) will be due on 1st / 5th of every month (strike out which is not applicable)
- The Most Important Terms and Conditions mentioned above are an indicative list of terms and conditions of our loan products. These Terms and Conditions are further described in our loan agreement under relevant sections / schedules and therefore should be read in conjunction with those mentioned in the loan agreement.

Applicant's Signature

Co-Applicant's Signature

Place _____

Date _____

Acknowledgement

Application form no. _____

Dear Sir/ Madam,

is to acknowledge that ABFL has received your application form for a _____

loan of ₹ _____ ABFL shall communicate its decision on your application within 15 working days. is is subject to submission of all documents and conformance to internal guidelines of ABFL. Terms and conditions are also available on our website: www.adityabirlanance.com

Business Development Manager: _____

Channel Name _____

Contact No. _____

Date

D D M M Y Y Y Y

Email id _____

Signature _____

By signing below you are authorizing us to contact you for all the products and services offered by ABFL in spite of the fact that you may be registered in the DND (Do Not disturb)/ DNC (Do not Call) registry.

Signature

Documents Received ☐ Self-Certified ☐ True Copies ☐ Notary ☐

Risk Category ☐ High ☐ Medium ☐ Low

In Person Verification Carried Out By

Institution Details

Identity Verification ☐ Done Date

D	D	M	M	Y	Y	Y	Y
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Name

[illegible][illegible][illegible][illegible][illegible]

List of two - digit state / U.T codes as per Indian Motor Vehicle Act, 1988

State / U.T	Code	State / U.T	Code	State / U.T	Code
Andaman & Nicobar	AN	Himachal Pradesh	HP	Pondicherry	PY
Andhra Pradesh	AP	Jammu & Kashmir	JK	Punjab	PB
Arunachal Pradesh	AR	Jharkhand	JH	Rajasthan	RJ
Assam	AS	Karnataka	KA	Sikkim	SK
Bihar	BR	Kerala	KL	Tamil Nadu	TN
Chandigarh	CH	Lakshadweep	LD	Telangana	TS
Chhattisgarh	CG	Madhya Pradesh	MP	Tripura	TR
Dadra and Nagar Haveli	DN	Maharashtra	MH	Uttar Pradesh	UP
Daman & Diu	DD	Manipur	MN	Uttarakhand	UA
Delhi	DL	Meghalaya	ML	West Bengal	WB
Goa	GA	Mizoram	MZ	Other	XX
Gujarat	GJ	Nagaland	NL		
Haryana	HR	Orissa	OR		



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CIN: U65990G1991PLC064603
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SME Finance
Aditya Birla Finance Ltd.

**ADITYA BIRLA
CAPITAL**

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